



AIS PREP 2017

Year 1 Application Instructions

For students entering the 7th or 8th grade

Come to AIS PREP to discover, learn, grow, make new friends, prepare for high school, experience college life, and explore possible careers.

WHAT IS AIS PREP?

AIS PREP is a mathematics-based, academic enrichment program that emphasizes the development of abstract reasoning and problem solving skills. AIS PREP helps students prepare for careers in the fields of Science, Technology, Mathematics, and Engineering. The program includes course work, homework, hands-on experiments, and field trips.

AIS PREP YEAR 1 COURSES

- **Career Awareness Seminars**
- **Logic and Its Applications to Mathematics**
- **Introduction to Engineering**
- **Problem Solving**
- **Research and Study**
- **Strong Teens** is a practical social-emotional learning program designed for teaching emotional skills, promoting resilience, strengthening assets, and increasing coping skills of students aged 12-18. Subjects of the program include: emotional strength, understanding your and others feelings, dealing with anger, and letting go of stress.

AIS PREP DETAILS

- **Class hours:** 8:50 am – 3:00 pm, Monday through Friday beginning June 26th—August 4th. Field trips are on Fridays. Evening supplemental activities/classes from 6:00pm – 9:30pm. Lights out at 10:00pm.
- **Location:** Utah State University (Blanding campus)
- **Cost:** There is no enrollment fee. Students will be provided transportation from designated locations, housing and meals.

REQUIREMENTS

Participant must:

- Currently be enrolled in the 6th or 7th grade.
- Fill out the application materials (see “Application Checklist”) by the Jan 31, 2017 deadline.
- Have an 80% or better in mathematics class.
- Be in good standing in all courses.
- Attend all 6 weeks of AIS PREP. Only **THREE excused** absences are allowed before dismissal from the program (see “Frequently Asked Questions” for more detailed information regarding absences).
- Live in on-campus housing Mon – Fri, provided by AIS PREP program at no expense to student.
- Complete **daily** homework assignments. Three missed homework assignments will result in the student missing a Friday field trip and being put on probation until a parent meeting has taken place.

PRIVACY NOTICE:

With a few exceptions, you are entitled to be informed about the data AIS collects about you. “Family Education Rights and Privacy Act of 1974” (FERPA) regulations will be followed to secure all information submitted.



American Indian Services- Completed application due January 31st, 2017

3115 E. Lion Lane #320, Salt Lake City, UT 84121/801.979.5672/americanindianservices.org/prep@americanindianservices.org



Checklist for Completing the Application

- Fill out all application Questions regarding:
 - Student Personal Information
 - Parent/Guardian Information
 - Photo release form
- Typed or *legibly* hand-written 100-200 word essay in ink (preferably black) in response to the question “Why do you want to attend AIS PREP?”
- The AIS PREP Application requires a nomination from one of the student’s teachers. A survey has been attached to this packet; the teacher is to fill it out and return it to the student in an envelope or scan and email it to prep@americanindianservices.org. The teacher will fill out information regarding the student’s academic performance, conduct in class, maturity, punctuality, etc.
- Turn in a copy of your most recent report card
 - Must list the school district and school information
 - Contact AIS if you attend a private school or are home schooled
 - Must include a conduct/citizenship grade
 - If you have lost your report card, ask your school counselor for a duplicate on school letterhead
- All paperwork must be postmarked on or before January 31st, 2017. *Don’t miss it!* LATE APPLICATIONS WILL NOT BE ACCEPTED.
- Either return you application to your local AIS representative or mail your completed application packet which includes: Student Personal Information page, Parent/Guardian Information page, essay, and a copy of your most recent report card to:

Shawna Shumway
Attn: Year 1 AIS PREP Application
101 Continental St.
Blanding, UT 84511

Entire application must be completed to be considered for the program. Please make sure to fill out ALL forms entirely.



STUDENT PERSONAL INFORMATION

Legal Name: First _____ Middle Initial _____ Last Name _____

Gender (circle): Male Female _____ Date of Birth: _____

Ethnicity (circle):

Native American Hispanic/Pacific Islander Other

Please specify your tribe and provide proof of heritage, i.e. copy of Certificate of Indian Blood or tribal card, etc.

Mailing Address _____

Home Phone: _____

T-Shirt Size: _____

Social security number: _____

CURRENT SCHOOL INFORMATION

Name of current school and school district: _____

Where will you attend school next year? (2017/2018): _____

In what grade will you be enrolled next year? (2017/2018): _____

Name of teacher recommending you: _____

Email of teacher recommending you: _____



PARENT/ GUARDIAN INFORMATION

Name of Student

Name of Parent/Guardian

Relationship to Student

Mailing Address (if different from applicant)

_____/_____/_____
Home Phone Mobile Work

Parent/Guardian E-mail: _____

Does the student reside with you? Yes No N/A

Please circle the highest level of education obtained by the Parent/Guardian listed above:

Did not complete High School High School/GED Some College
Bachelor’s Degree Master’s Degree Advanced Graduate work or Ph.D.

EMERGENCY CONTACT INFORMATION: The first contact should be the easiest way to reach the parent or guardian, the second contact will be someone who can be reached if it is not possible to reach the parent or guardian at that time.

Emergency Contact #1-

Name Relationship to Student

Mailing Address (if different from applicant)

_____/_____/_____
Home Phone Work Phone Mobile

Emergency Contact #2-

Name Relationship to Student

Mailing Address (if different from applicant)

_____/_____/_____
Home Phone Work Phone Mobile



Home Phone

Work Phone

Mobile

PARENT / GUARDIAN'S PERMISSION

Please initial each statement to show your agreement with each of the following AIS PREP requirements:

- ___ I am the parent/legal guardian of the student named above.
- ___ I understand that AIS has a very strict no tolerance electronics/ cell phone rule.
- ___ I understand that AIS PREP is a rigorous, demanding program that requires the ability and motivation to complete complex class work and homework above and beyond standard school instruction.
- ___ I understand that AIS PREP has a zero tolerance policy on a student's noncompliance with all AIS PREP and/or host institution's rules and policies. In the event a rule/policy is violated, the site director may, and most likely will, dismiss the student from the program.
- ___ I understand that my child must attend AIS PREP every Monday-Friday from Monday, June 26th, 2017 until Friday, August 4th, 2017 from 8:50 a.m. until 3 p.m. Evening cultural/recreational/educational activities are also required from 6:00pm – 9:30pm.
- ___ I understand that he/she will have homework daily.
- ___ I understand that there is a maximum of **THREE excused** absences allowed.
- ___ I give permission for my child to attend AIS PREP.

Parent/Guardian Signature _____ Date _____

Student Signature _____ Date _____



Photo Release Form

I hereby authorize American Indian Services, hereafter referred to as "AIS" to publish photographs taken of me during summer 2017 AIS PREP and my name and likeness, for use in AIS's print, online and video-based marketing materials, as well as other AIS publications.

I hereby release and hold harmless AIS from any reasonable expectation of privacy or confidentiality associated with the images specified above.

I further acknowledge that my participation is voluntary and that I will not receive financial compensation of any type associated with the taking or publication of these photographs of participating in company marketing materials or other AIS publications. I acknowledge and agree that publication of said photos confers no rights of ownership or royalties whatsoever.

I hereby release AIS, its contractors, its employees, and any third parties involved in the creation or publication of marketing materials, from liability for any claims by me or any third party in connection with my participation.

Authorization

Printed Name: _____

Signature: _____

Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____



Medical Treatment Authorization

Minor's Name: _____

Home Address: _____

Date of Birth: _____ Gender: _____

Medical Information

Primary Care Physician's Name: _____

Phone #: (____) _____ Cell#: _____ Work#: _____

Medical Insurance Provider: _____ Policy #: _____

Allergies to Medications: _____

Other Allergies: _____

Medical Conditions for which the minor is receiving treatment: _____

Prescription Drugs the minor is taking: _____

Please inform us of any disabilities that the student has: _____

Other pertinent medical information: _____

AUTHORIZATION AND CONSENT OF PARENT(S) OR LEGAL GUARDIAN(S) As custodian of the aforementioned minor, I grant my authorization and consent for a designated adult to administer general first aid treatment for minor injuries or illnesses. If the injury or illness is severe, I authorize him or her to seek professional emergency personnel to attend, transport, and treat the minor and to issue consent for any medical care deemed advisable by a licensed medical professional or institution. I authorize the designated adult to exercise best judgment upon the advice of medical or emergency personnel.

Effective Date: _____.

Signed this _____ day of _____, 20_____.

Parent / Guardian Signature: _____

Printed Name: _____



Informed Consent AIS PREP 2017

This is an **informed consent** form for minors, which identifies risks of participating in the AIS PREP program, and a **consent form** for parents/guardians.

Injury may result from your participation in AIS PREP. You are expected to familiarize yourself with AIS PREP and what is required, rules of conduct for AIS PREP policies. You are expected to follow proper operating procedures including safety procedures as outlined by the course/program instructor, plus any directions given by an authorized Utah Valley University employee.

I, _____, (name of student) acknowledge that I have familiarized myself with AIS PREP and what is required, will follow the rules of conduct, will follow the operating procedures, and will follow any directions given by an authorized school employee.

(Signature of student)

The undersigned, the legal guardian of _____ (hereinafter "student") a participant in AIS PREP at Utah State University- Eastern, under eighteen years of age, in consideration of participation in AIS PREP, do hereby agree to this consent.

I recognize that participation in AIS PREP may involve moderate to strenuous physical activity and may cause physical and or emotional distress to participants. There may also be associated health risks. I state that student is free from any known heart, respiratory or other health problems that could prevent student from safely participating in any of the activities.

Consent is expressly given, in the event of injury, for any emergency aid, anesthesia and / or operation, if in the opinion of the attending physician, such treatment is necessary.

I have carefully read and understand the contents of the foregoing language and I specifically intend it to cover participant in AIS PREP.

Name _____ **Date** _____

Signature _____

(Parent or legal guardian signature if participant is under 18 years old)

AIS CONFIDENTIALITY POLICY Overview for Parents

Every student and family has a right to their privacy. At all times, AIS PREP staff members are expected to be positive, respectful and professional as they communicate to or about a student and their family.

All of our staff keep written records of your child's performance. You have the right to see your child's records.

By law, all school records can be subpoenaed. AIS PREP staff must call the Utah Department of Child Protective Services if we suspect a child has been abused or neglected. AIS PREP also must call medical staff or the police if a child is threatening to harm themselves or another person. AIS PREP's first responsibility is to keep your children safe.

Under all circumstances, every effort will be made to respect your right to privacy.

For more information, please call AIS PREP at (801) 707-8362.

Student Name _____ Year _____

Parent Signature _____ Date _____



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TRANSPORTATION WAIVER AIS PREP 2017

Transportation

Student will be picked up at designated pickup/drop off areas every Monday morning and will be dropped off at the same location every Friday after the field trip. Permission may be granted for students to walk or be driven by someone other than the parent/guardian by initialing the transportation waiver at the bottom of the form.

Parent/Guardian must initial the applicable statement(s)

AIS PREP will be the only person providing transportation to and from AIS PREP each day _____

I give permission for my child to walk to AIS PREP each day _____

I give permission for my child to walk from AIS PREP each day _____

Drivers other than myself and AIS PREP may provide transportation to and from AIS PREP _____
(if marked please fill out the table below)

To ensure the safety of your child, please list the name and phone number of all people who may pick up your child from AIS PREP. Make sure the people listed know the pick-up times and that they are responsible for your child.

Full Name	Phone Number	Relationship to Student



CORE TEACHER NOMINATION FORM TO BE COMPLETED BY A 2017 - 2018 CORE TEACHER

INSTRUCTIONS TO STUDENT: Ask a teacher to nominate you to participate in AIS PREP by filling out this form. Once filled out by teacher, it must be attached to the rest of your application and mailed to AIS PREP on or before January 31st, 2017. If the teacher chooses to scan and email their copy instead, please include a note from the teacher stating that it will be emailed.

INSTRUCTIONS TO TEACHER: Please return this form to the student upon completion. It may be placed in a sealed envelope. Or scan and email to prep@americanindianservices.org please include in the subject area "Teacher Nomination" followed by the name of the student being nominated.

AIS PREP is a rigorous and demanding program designed for motivated students with the ability to successfully learn and complete complex class work and homework above and beyond standard school instruction. He/she is being considered for admission to AIS PREP. Please give us your assessment of this student's desire and ability to learn. AIS PREP demands working hard in class every weekday for an average of 6 hours from June 26th - August 4th, 2017. Homework will be expected.

Student's Full Legal Name: _____ **DATE:** _____

Teachers Name and Title: _____

Current course you are teaching applicant: _____

School Telephone Number: _____

TEACHER'S SIGNATURE: _____

A) MARK THE APPROPRIATE COLUMN FOR EACH CHARACTERISTIC

CHARACTERISTIC	Excellent	Good	Fair	Poor
Academic Performance				
Conduct in class				
Willingly participates in class				
Respects others and their property				
Ability to follow instructions				
Completes assigned work on time				
Analytical thinking skills				
Maturity				
Punctuality				
Eager to learn new things				
Student is sufficiently motivated to complete a 7 week summer program				

B) Please provide additional comments on motivation, behavior, personality, strengths or weaknesses that you feel are pertinent to the student's performance in AIS PREP. If the student fails to satisfy some academic requirements, please explain in detail. Additional comments may be attached.

